

SOCORRO COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION No. 2011-02

OPEN MEETINGS ACT

WHEREAS, the Socorro County Board of Commissioners met in special session at the Socorro County Annex Building, 198 Neel Ave., Socorro, New Mexico 87801 on January 4, 2011, at 10:00 a.m. as required by law; and,

WHEREAS, Section 10-15-1 (B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to - 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or their policy-making body of any state or local public agency held for the purpose of formulating public policy, or for the purpose of taking any action within the authority of such body, are declared to be public meetings open to the public at all times; and,

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and,

WHEREAS, Section 10-15-1 (D) of the Open Meetings Act requires the Socorro County Commission to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED, By the Socorro County Commission.

1. All meetings shall be held at the Socorro County Annex Building, 198 Neel Ave., Socorro, New Mexico 87801.
2. Unless otherwise specified, regular meetings shall be held each month on the 2nd Tuesday of each month at 10:00 AM and on the 4th Tuesday of each month at 6:00 PM.
(1st, 2nd, 3rd, 4th) day of the week time
3. The agenda will be available at least twenty-four hours prior to the meeting from the County Manager, whose office is located at 210 Park Street, Socorro, New Mexico. Notice of any other regular meetings will be given at least four days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
4. Special meetings may be called by the Chair or a majority of the members upon three days three days notice. The notice shall include an agenda for the meeting

or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.


5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of the citizens or to protect the public body from substantial financial loss. The Socorro County Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include and agenda for the meeting or information on how the public may obtain a copy of the agenda.
6. For the purposes of regular meetings and special meetings described in paragraphs 2 and 4 of this resolution, notice requirements are met if the notice of the date, time, place and agenda is placed in a newspaper of general circulation in Socorro County and at the Socorro County Courthouse, 200 Church Street, Socorro, New Mexico and the Socorro County Manager's Office, 210 Park Street, Socorro, New Mexico. Copies of the written notice shall also be mailed, faxed or emailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
7. For the purposes of emergency meetings described in paragraph 5 of this resolution, notice requirements are met if notice of the date, time, place and agenda is provided by telephone, facsimile or email to newspapers of general circulation in the County and posted at the Socorro County Courthouse, 200 Church Street, Socorro, New Mexico and the Socorro County Manager's Office, 210 Park Street, Socorro, New Mexico. Notice shall also be given by telephone, facsimile or email to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
8. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting please contact the Socorro County Manager, at 210 Park Street, Socorro, New Mexico phone (575) 835-0589 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Socorro County Manager if a summary or other type of accessible format is needed.

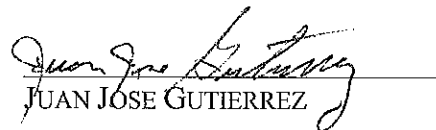
9. The Socorro County Commission may close a meeting to the public only if the subject matter of such discussion or action is exempted from the Open Meeting requirement under Section 10-15-1 (H) (1 through 10) of the Open Meetings Act.
- A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the County Commission taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
- B. If a closed meeting is conducted when the Socorro County Commission is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members of the general public.
- C. Following completing of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
- D. Except as proved in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a close meeting shall be made by vote of the Socorro County Commission in an open public meeting.

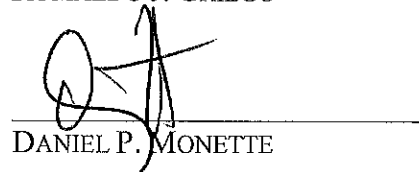
APPROVED, ADOPTED, AND PASSED on this 4th day of January, 2011.

BOARD OF COUNTY COMMISSIONERS

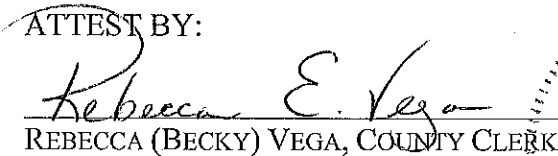

 PHILLIP ANAYA


 RUMALDO J. GRIEGO


 JUAN JOSE GUTIERREZ


 DANIEL P. MONETTE


 PAULINE JARAMILLO

ATTEST BY:

 REBECCA (BECKY) VEGA, COUNTY CLERK

