Socorro County
Subcontractor Prequalifications (Step 1)

Invitation to Bid No.: 2014-05-405

PREQUALIFICATION INFORMATION

Subject to the conditions of Socorro County, responses to the County’s prequalification documents for
Detention Equipment Subcontractors and Security Electronics Subcontractors are requested from
potential bidders for the following project:

Socorro County Detention Center
Grefco Road
Socorro, New Mexico

The County has made the determination that it’s in the best interest of the County to cancel the
previous prequalification determination for Detention Equipment Subcontractors (DECs) and
Security Electronics Subcontractors (SECs) only. All DECs and SECs who previously submitted
for prequalification must re-submit this prequalification package.

General Contractors are not required to resubmit prequalification packages. Their
prequalifications remain in effect.

Introductory Statement

Prospective Detention Equipment Subcontractors and Security Electronics Subcontractors who specialize
in the construction of detention facility projects are invited to resubmit to prequalify for construction
services for the Socorro County Detention Center. The new facility will be located on the west side of
Socorro, New Mexico.

General Description of Work

The construction documents are being prepared by Studio Southwest Architects Inc. and consultants.
The project includes the construction of an approximately 20,000 SF Detention Facility.

The building structure will consist of a pre-engineered metal building frame with standing seam metal roof
and a combination of metal panel, masonry and exterior insulation and finish system wall finishes. The
interior will consist of prefabricated steel cells, masonry walls, detention hollow metal with doors and
glazing, metal stud partitions, lay-in ceilings, impact resistant gypsum ceilings, hollow metal doors and
frames, wood doors and casework. All mechanical, electrical, plumbing and fire protection systems will be
included.

Site work includes clearing, grubbing, excavation and fill, paving, minor landscaping, utilities and a lift
station.
Manner of Preparing and Filling in Forms

The application and questionnaire forms, Attachment B, which are included herein comply with requirements of the NM State Procurement Code, and shall be used in determining the qualifications of applicants.

Bidding will be a two-step process that consists of 1) prequalification of General Contractors and specified Subcontractors and 2) the construction bidding phase. Only General Contractors, Detention Equipment Subcontractors and Security Electronics Subcontractors must be prequalified to bid on the project. The Step 1 prequalification process for General Contractors has been completed. General Contractors do not have to resubmit their packages. Submitters need only provide one set of documents if they intend to prequalify for work from more than one discipline. Indicate on Attachment B for which disciplines the submitter is prequalifying.

All answers and other entries on the forms, except signatures, should be filled in by computer, typed or printed legibly by hand. To request the application electronically please contact Sammie Vega by e-mail, svega@co.socorro.nm.us or by calling (575) 835-0589, ext. 1105. It shall be the responsibility of the applicant to return all pages whether applicable or not. Failure to do so may be grounds for rejection.

Prospective Subcontractors shall provide answers and entries that are specific and complete in detail. Any prospective Subcontractor failing to do so may be deemed nonresponsive and nonresponsible with respect to this prequalification at the sole discretion of the County.

The prequalification application shall be signed by the applicant and sworn to as the form indicates. The signatory of the statement guarantees the accuracy of all statements and of all answers to questions.

Prequalification applications will be reviewed by the Socorro County Purchasing Department and the Design Team. Only those Subcontractors who prequalify will be allowed to submit formal bids on this project (Step II).

Prequalification Meeting

A prequalification conference will not be conducted.

Use of Attachments

Schedules, reports and other forms of prequalification documents/statements may be used as attachments, provided the information contained specifically includes information requested herein. If attachments are included, please clearly identify the appropriate section.

Place and Time of Submission

Completed prequalification submittals will be received on or before June 10, 2014 at 3:00 p.m. at the following location:

Socorro County Purchasing Office
P.O. Box 1
210 Park Street
Socorro NM 87801

One original signed application must be submitted in a sealed envelope with the Project Title, Project Number and Contractor’s name and address plainly marked on the outside of the envelope. Mail delivery is available to the above address. Fax or email submissions will not be accepted. Timely delivery is the sole responsibility of the Contractor. Prequalifications received after the date and time for receipt will be returned unopened.
Evaluation Criteria

The completed prequalification applications will be reviewed by the Purchasing Office and the Design Team for accurateness and completeness. Applicants will be notified by mail and email as to the status of their prequalification. Only approved Detention Equipment Subcontractors and Security Electronics Subcontractors will be allowed to continue to Step II and submit a bid. All other Subcontractors (of other trades that are not required for prequalification) can submit bids to the approved General Contractors.

To meet Step I prequalification requirements, Subcontractors responding to Attachment B must provide “yes” answers to items 2, 4a, 5a, 6a, 7b, 7c, 8c, and 10.

To meet Step I prequalification requirements, Subcontractors responding to Attachment B must provide “no” answers to items 1b, 3, 7e, 8b, 9, 11, and 12.

All other questionnaire items are for information purposes and will not affect prequalification.

Questions

Submit questions by email to Sammie Vega svega@co.socorro.nm.us by the deadline indicated in the schedule below. Questions will be answered by addendum and will be posted on the Socorro County website at www.SocorroCounty.net.

Review and Appeal

Any prospective Subcontractor who is denied a prequalification may appeal the decision and request in writing a hearing by the date indicated in the schedule below. The letter shall indicate the basis for the request and shall provide supportive data. The County shall review the request and accompanying information and decide on the request within five (5) calendar days of its receipt.

Owners Intent

After Subcontractors are re-qualified, requests for bids will be solicited based on the documents developed by the design team. One General Contractor will be selected via the competitive bid process (Step II).

Schedule

**Prequalification Phase – Step I** (proposed timeline that is subject to modification)

- Advertisement – Prequalification ................................................................. Fri May 30, 2014
- Deadline for Questions ................................................................................ Wed June 04, 2014
- Final Addendum ........................................................................................... Fri June 06, 2014
- Qualifications Package Due (1 original) ...................................................... Tues June 10, 2014: 3PM
- Notice of Determination ............................................................................... Fri June 13, 2014
- Deadline for Appeal ..................................................................................... Sat July 05, 2014

**Bidding Phase – Step II** (proposed timeline that is subject to modification)

- Bid Advertisement ....................................................................................... Sun June 15, 2014
- Pre-bid Conference ..................................................................................... Tues June 24, 2014: 1PM
- Bids Due/Bid opening ................................................................................. Tues July 08, 2014: 3PM
- Award of Contract ....................................................................................... Tues July 22, 2014
- Start of Construction .................................................................................. Wed Aug 06, 2014

The County reserves the right to reject or any or all responses to prequalification questionnaires and any or all bids if it is in the best interest of the County.
Bidding Phase General Information

Licensing Requirement

Each prospective Subcontractor must have a current and active New Mexico Contractor’s license at the time of the bid opening.

Registration of Contractors and Subcontractors

Pursuant to §13-4-13.1, Contractors and Subcontractors awarded contracts in excess of $60,000 are required to register with the Labor and Industrial Division of the Labor Department and obtain a registration number prior to bid submittal or bid will not be accepted and will be rejected for non-compliance.
Application of ________________________________________________________________

Subcontractor’s Registered Company Name

___ Individual Sole Proprietorship
___ General Partnership
___ Corporation
___ Joint Venture (JV)
___ Member of Joint Venture
___ Limited Liability Company (LLC)
___ Limited Liability Partnership (LLP)
___ Limited Partnership (LP)
___ Assumed Business Name (ABN)
___ Year Company was established __________

List all former company names during past 10 years (use additional sheets if necessary):

________________________________________________________________________

________________________________________________________________________

Disciplines for which Subcontractor is prequalifying:

___ Security Electronics Subcontractor
___ Detention Equipment Subcontractor
Address to which all correspondence should be mailed:

Physical Address ________________________________

PO Box ______________________________________

City ______________________ State________ Zip Code_____

Phone No. ____________________________

Fax No. ____________________________

Email Address ________________________________

Date Application Prepared________________________
PRE-QUALIFICATION QUESTIONNAIRE – CONT’D

1. License
   a. Does your company currently hold a contractor’s license(s) for the type of work to be performed? Licensure in the State of New Mexico shall be required at the time of contract award, but is not a prequalification requirement.
   
   Yes _____  No ______

   If yes, provide the following information about the contractor’s license.
   
   1. Name of qualifying party exactly as on file with the New Mexico Regulation and Licensing Department, Construction Industries Division.
   
   2. License classification(s)

   3. License number(s):

   4. Expiration date(s):

   b. Has your company’s contractor’s license been suspended or revoked by the licensing agency of any state?

   Yes _____  No ______

2. Department of Labor Registration

   Is your company registered with the Labor and Industrial Division of the New Mexico Department of Labor as required pursuant to 13-4-13.1?

   Yes ________  No ________

   If yes, provide the Department of Labor Registration Number for your company.

   ______________________________

3. Performance on County Contracts

   Have you, or your company, or any principals or subsidiary, or affiliates thereof ever had a contract with a governmental entity that was terminated for cause during the past five (5) years?

   Yes ________  No __________

4. Construction Experience
   a. Does your Company have experience in the construction of detention facilities within the last ten (10) years?

   Yes ________  No __________

   If yes, complete the enclosed Construction Experience Summary (Exhibit 1B) for each project. A minimum of two (2) detention facility projects is required for prequalification. Up to four (4) projects each may be submitted. Photocopy and attach additional sheets as necessary. References will be contacted to verify information.
b. Are individuals who were involved in previous detention facility projects still with the company and, if so, would they be involved with this project? Attach additional sheets if necessary.

Yes ________  No ________

5. Project Manager Experience
   a. Does the proposed Project Manager have the following qualifications:
      1. At least five (5) years of experience in the construction industry.
         Yes _____  No _____
      2. Experience as Project Manager on a minimum of one detention facility construction project.
         Yes _____  No _____
      3. Experience as Project Manager on one or more construction projects valued at least $5,000,000 each.
         Yes _____  No _____
   b. Attach a resume for the proposed Project Manager and provide the following information:
      1. Name:________________________________________
      2. Years employed by your company: _______ year(s)
      3. Present position/job function within your company: __________________________
      4. Years in present position/job function: _______ year(s)
      5. Identify other similar project(s) over the past five years for which this person had a similar role:
      ______________________________________________
      ______________________________________________
      ______________________________________________

6. Lead Foreman Experience
   a. Does the proposed Foreman have the following qualifications:
      1. At least ten years of experience as Foreman in the construction industry.
         Yes _____  No _____
      2. Experience as Foreman on a minimum of one detention facility construction project.
         Yes _____  No _____
      3. Experience as Foreman on one or more construction projects valued of at least $5,000,000 each.
         Yes _____  No _____
   b. Attach a resume for the proposed Foreman and provide the following information:
      1. Name: __________________________________________
2. Years employed by your company: ______ year(s)

3. Present position/job function within your company: ____________________________

4. Years in present position/job function: ______ year(s)

5. Identify other similar project(s) over the past five years for which this person had a similar role:

   __________________________________________________________
   __________________________________________________________

7. Safety
   a. Not Used.
   b. Does your firm have a written safety program compliant with State regulations?
      Yes ______ No ______
      If yes, provide one (1) copy of the written program and the names of key safety personnel, including the designated lead safety program manager, who will be assigned to the project and individually list their specific duties:

      | Name and Title | Specific Duties |
      |----------------|-----------------|
      |                |                 |

   c. Does the designated lead safety program manager have the following qualifications:
      1. At least five years of experience in the construction industry.
         Yes _____ No _____
      2. Experience as designated lead safety program manager on one or more projects valued at least $5,000,000 each.
         Yes _____ No _____
   d. Attach a resume for the designated lead safety program manager and provide the following information:
      1. Name: __________________________________________________
      2. Years employed by your company: ______ year(s)
      3. Present position/job function within your company: ____________________________
      4. Years in present position/job function: ______ year(s)
5. Identify other similar project(s) over the past five years in which this person had a similar role:

________________________________________________________________________

________________________________________________________________________

e. Have you, or your company, or any principals or subsidiary, or affiliates thereof had a construction project shut down by a local first-responder (for example: fire department, hazardous materials response unit, police or sheriff’s department) during the past five years?

Yes ______ No ______

8. Surety

a. Provide the following information on all surety companies utilized since 2004. Attach additional sheets if necessary.

Surety name: ____________________________
Surety telephone number: ____________________________
Period covered by surety: __________ to __________
Maximum amount of bonding capacity provided by surety: $________
Rate for Bond: ____________________________

b. Has a surety ever had to complete a contract under which you, or your company, or any principals or subsidiary, or affiliate thereof, was a subcontractor in the past five years?

Yes _____ No _____

If yes, explain each instance and the reason for performance by the surety. Attach additional sheets as necessary.

________________________________________________________________________

________________________________________________________________________

c. Is the surety company authorized to do business in the State of New Mexico and is said surety approved in the Circular 570 as published by the United States Department of the Treasury?

Yes _____ No _____

If yes, provide the following information for the surety to be used on this construction contract.

Surety name: ____________________________
Date Surety authorized to do business in New Mexico: __________
Surety’s State of Incorporation: ____________________________
Surety contact person: ____________________________
Surety telephone number: ____________________________
d. What is the amount of excess bonding capacity available to your company for this project through your surety company?

__________________________

Provide a notarized declaration from the surety listed in item 9.c stating the amount of bonding capacity available to your company for this construction contract. Failure to enclose the notarized declaration shall result in your company being considered non-responsive to this pre-qualification.

9. Claims History

Have you, or your company, or any principals or subsidiary, or affiliates thereof filed a false claim with any Federal, State, or local government entity as determined by a court of competent jurisdiction during the past **five** (5) years?

Yes _____   No _____

10. Quality Assurance

Does your company have a written quality assurance program?

Yes _____   No _____

If yes, provide **one** (1) copy of the written program.

11. Prior Debarment

Have you, or your company, or any principals or subsidiary, or affiliates thereof been formally debarred from performing public works projects in the State of New Mexico or any other jurisdiction?

Yes _____   No _____

12. Labor Code Violations

Have you, or your company, or any principals or subsidiary, or affiliates thereof been found guilty of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects as determined by a court of competent jurisdiction or an administrative agency?

Yes _____   No _____

13. Subcontractor’s Comments

Use attached sheets if necessary to provide further explanation of the answers to any questions asked in this Prequalification Questionnaire.
14. Affidavit

STATE OF ______________________

ss.

County of ______________________

I, ____________________________________________, being first sworn, state

that I am ___________________________________________ of the applicant herein

__________________________

(Title)

and that any false, deceptive or fraudulent statements on the application or at a hearing will result in

the denial of prequalification. Should there be any subsequent material reduction in applicant’s ability

to submit a bid, applicant will give written notice of such change to the designated officer to whom this

application is submitted at least ten (10) days prior to the bid opening and that it is understood that

such notice may change the eligibility of applicant to submit the bid.

__________________________

Original Signature

Title

Subscribed and sworn to before me this ____________ day of ____________, 2013

__________________________

Notary Seal

or

Stamp

My commission expires: _____________________________
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<tr>
<th>No.</th>
<th>Description</th>
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<tr>
<td>15.</td>
<td>Project Name:</td>
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<td>16.</td>
<td>Project Location:</td>
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<tr>
<td>17.</td>
<td>Owner Name:</td>
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<td>18.</td>
<td>Owner Contact (name and title), phone number and email address:</td>
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<td>19.</td>
<td>Maintenance Manager’s name, phone number and email address:</td>
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<td>20.</td>
<td>Architect’s name:</td>
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<td>21.</td>
<td>Architect’s phone number:</td>
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<td>22.</td>
<td>Architect’s email address:</td>
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<td>23.</td>
<td>General Project Size (SF):</td>
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<td>24.</td>
<td>Contract Type: (Competitive bid lump sum, negotiated lump sum, other (describe))</td>
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<td>25.</td>
<td>Original Contract Amount: ($)</td>
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<td>26.</td>
<td>Final Amount with all change orders issued: ($)</td>
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<tr>
<td>27.</td>
<td>Contract term (days):</td>
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<td>28.</td>
<td>Project Completion Date:</td>
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<td>29.</td>
<td>Number of days liquidated damages were assessed:</td>
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<tr>
<td>30.</td>
<td>Amount of liquidated damages assessed: ($)</td>
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<tr>
<td>31.</td>
<td>Percentage of work subcontracted: (%)</td>
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