



# Socorro County Occupancy Tax Reporting Form

Socorro County Ordinance #2011-003

Electronic versions of this form are available at [www.co.socorro.nm.us](http://www.co.socorro.nm.us) (click on the FORMS button)

Occupancy tax payment must be made by or before the 25th day of each month succeeding the reporting month (i.e. April Report must be postmarked or paid by May 25th).

A. Business Name \_\_\_\_\_  
B. Mailing Address \_\_\_\_\_  
C. Physical (Location) Address \_\_\_\_\_  
D. City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E. Today's Date \_\_\_\_\_  
F. Reporting for Month of \_\_\_\_\_ (list month and year)  
G. Total Rental Units in Facility \_\_\_\_\_  
H. # of Rental Units Available in Reporting Month \_\_\_\_\_  
I. # of Times Units Were Rented \_\_\_\_\_

J. Gross Rent for Lodging for Reporting Month \$ \_\_\_\_\_  
K. Subtract amounts received for rooms rented to vendees who have been < \$ \_\_\_\_\_ >  
a permanent resident of the premises for at least 30 consecutive days  
L. Subtract amounts received for room rent less than \$2.00/day < \$ \_\_\_\_\_ >  
M. TOTAL GROSS TAXABLE RENT FOR LODGING (J - K - L) \$ \_\_\_\_\_  
N. 3% OCCUPANCY TAX REMITTED TO SOCORRO COUNTY (M x .03) \$ \_\_\_\_\_

O.  Check here if not returned with the remittance and postmarked or paid on or before the 25th day of the month succeeding the month reported, you shall:

P. Add penalty of 10% of the tax due or \$100, whichever is greater \$ \_\_\_\_\_  
Q. TAX & PENALTY REMITTED TO SOCORRO COUNTY (N + Q) \$ \_\_\_\_\_

NOTE: Interest at a rate of 1% per month will be assessed against any vendor who is delinquent or late.

Under penalty of perjury, I declare that I have examined this report and to the best of my knowledge and belief it is true, correct and complete.

R. Authorized Signature: \_\_\_\_\_

S. Name: \_\_\_\_\_ Title: \_\_\_\_\_

T. Contact Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

NOTE: When the last day for filing a report and payment of taxes falls on a Saturday, Sunday, or legal state or national holiday, the act of filing the report and payment of taxes is timely if performed (paid or postmarked) on the next succeeding day which is not a Saturday, Sunday, or a legal state or national holiday.

REMIT PAYMENT TO: SOCORRO COUNTY FINANCE DIRECTOR, PO BOX I, SOCORRO NM 87801

FOR OFFICE USE ONLY

Date Report & Pymt Received: \_\_\_\_\_ Processed by: \_\_\_\_\_